Healthcare Solutions

Pneumatic Tube System Protocol Program Overview

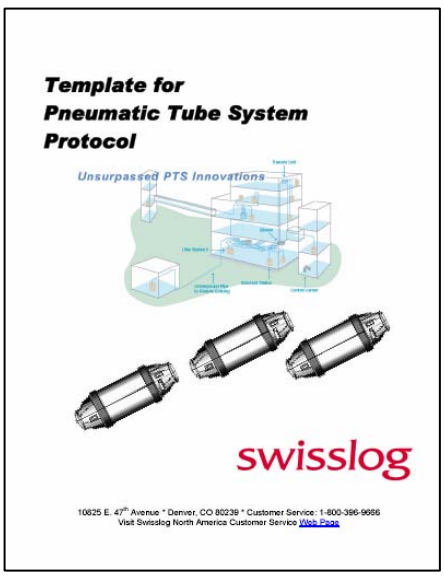
Introduction

Swisslog works with hospitals to organize a task force comprised of representatives from key departments including Laboratory, Pharmacy, Nursing, Infection Control and Engineering to set policies for an optimized, safe and efficient application of a pneumatic tube system.

Following is a listing of typical areas included within the scope of this Protocol Program. Swisslog provides a training educator to serve as a resource during the protocol development process.

Protocol Topics

- ❑ Documentation Overview
- ❑ Items Transported in a Pneumatic Tube System (PTS)
  - ❑ Inappropriate items
  - ❑ PTS blood bank procedure
- ❑ Packaging Procedures
  - ❑ Primary Containment
  - ❑ Secondary Containment and Immobilization
  - ❑ Infection Control Procedure for Transport of Specimens
  - ❑ Clean Out Kits
- ❑ System Spill and Cleanout Procedures
  - ❑ Decontamination
  - ❑ Sample System Spill Procedures
  - ❑ Sample Incident Report
  - ❑ Sample System Shut Down Procedures
  - ❑ System Preventative Maintenance Schedule
  - ❑ Emergency Spill Procedure
- ❑ System Control Functions
  - ❑ System User Instructions and Training
- ❑ PTS Functions
  - ❑ Components
  - ❑ Sending/Receiving Procedures
  - ❑ Transaction User Checklist
  - ❑ System User Certification
  - ❑ Sample Protocol Forms



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