

SWISSLOG CUSTOMER SUPPORT BULLETINS

EMERGENCY SPILL & INFECTION CONTROL PROCEDURES



Swisslog provides extensive information pertaining to pneumatic tube system use including emergency spill procedures, infection control, and proper packaging. This bulletin outlines emergency spill procedures and provides information on obtaining infection control information should an inadvertent spill occur within the system.

Emergency Spill Procedures

1. Stop sending carriers from the station where the contamination was first noticed.
2. Call the Engineering Department to shut down the system.
3. Notify the appropriate department (which also could be engineering) and tell them:
 - > The receiving station number
 - > The sending station number (if known)
 - > The type of spill (i.e. specimen type and suspected amount)
 - > The time the contaminated carrier arrived (first noticed)
4. Check your hospital's decontamination policy to proceed with cleaning of carriers/liners.
5. Remove the contents of the carrier using protective clothing under a biohazard hood.
6. Discard the specimen and secondary containment bag or pouch (if unable to be cleaned).
7. Remove gloves and wash hands.
8. Contact appropriate department for carrier cleaning if this has not yet been arranged.
9. Call the sending station and request another specimen.
10. The department responsible for decontamination of the system will return the system to service when cleaning is completed.
11. Laboratory may issue a "Special Emergency Stop Code" to utilize when a leaking carrier is received. Please consult your Engineering Department for details.
12. Complete an incident report.

Infection Control Procedures



Swisslog developed the publication *"Infection Control Procedure for the Transport of Specimens in a Swisslog Pneumatic Tube System®"* for your reference.

"Infection Control Procedure for the Transport of Specimens in a Swisslog Pneumatic Tube System" thoroughly outlines specimen transport and handling guidelines and includes:

- > Testing of Hospital Containers
- > Packaging of Specimens
- > Leakage and Clean Up Procedures
- > Staff Training

Also included are recommendations from various agencies concerning the transport of specimens in a modern pneumatic tube system. Agencies include:

- > National Committee for Clinical Laboratory Standards (NACCLS)
- > Center for Disease Control (CDC)
- > Occupational Safety and Health Administration (OSHA)

Ordering Information for Containment Literature

Infection Control Procedure for the Transport of Specimens in a Swisslog Pneumatic Tube System	PTS-400
6-Inch System Documents:	
6-Inch Eco-Seal Carriers	CS-301
6-Inch Carrier Liners and Cleanout Kits/Packaging Procedures	CS-303
6-Inch Zip N' Fold Containment Pouches	CS-304
4-Inch System Documents:	
4-Inch Carrier Liners and Cleanout Kits/Packaging Procedures	CS-202
4-Inch Zip N' Fold Containment Pouches	CS-203

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